



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

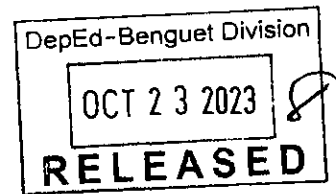
22 Oct. 2023

DIVISION MEMORANDUM

No. 388, s2023

**ORIENTATION ON THE GUIDELINES ON THE APPLICATION AND
ACCREDITATION AS CONTINUING PROFESSIONAL DEVELOPMENT (CPD)
PROVIDER OF CPD PROGRAM**

TO: Office of the Schools Division Superintendent
Curriculum Implementation Division
School Governance and Operations Division
All Others Concerned



1. Relative to the continuous improvement of Learning and Development System in the Division under its commitment to PRIME HRM, and as one of the priority objectives of the National Educators Academy of the Philippines for quality and effective delivery of Professional Development Programs to all employees in the Department; this office enjoins all program owners of trainings in the Division Office and the Districts to participate in this orientation on October 24, 2023, 8:00 a.m. to 5:00 p.m. at the Cordillera Regional Science High School Physics Laboratory.
2. This orientation aims to equip all participants with the knowledge on how to start and process training documents for Professional Regulation Commission CPD accreditation; cascade to schools and district representatives the inclusion of this practice in the planning and preparation of In-Service Training activities; and to hopefully resolve issues on the absence of CPD units of Division initiated trainings starting CY 2024.
3. The following are the expected participants:


Participants	Expected Number
Chief Education Supervisors for SGOD and CID	2
Education Program Supervisors (CID and SGOD)	10
PDO II or Librarian (LRM)	1
Public Schools District Supervisors and In-Charge (may assign one School Head representative in case of absence)	14
Senior Education Program Specialist and EPS 2	7
DRRM	1
Youth Formation	2
Personnel Section	1
School Health and Nutrition	1
TOTAL	38



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet



4. All participants are requested to process their travel order documents before their attendance to the orientation.
5. Travel and incidental expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations.
6. Immediate and widest dissemination of this memorandum is required.


SALLY L. BANAKEN - ULLALIM CESO V
Schools Division Superintendent⁴

//SGOD/PDC/LBA.xdk